

**Washingtonian Towns Homeowners Association
Board of Directors Meeting
Meeting location: 22 Pontiac Way
Thursday, December 07, 2006**

7:00 p.m. Board of Directors Meeting called to order by J. Smeltzer

Meeting minutes:

- * Shireen will get copy of September and November 2006 management reports to J. Smeltzer; he will generate minutes for these meetings
- * Shireen will provide D. Chung with copy of October 2006 management report and he will generate meeting minutes
- * After all three sets of minutes are generated, the Board will review for approval at the next meeting

Discussion of recent crime activity in community:

Abaris noted that the community crime alert was mailed and that the Gaithersburg Police have put the community on the "Check on Patrol" list. They will patrol the community when they are not responding to other incidents in the city.

Neighborhood Watch program:

To have a neighborhood watch program, the community must have 66% participation. Demonstration of community participation would have to be renewed with the City of Gaithersburg Police on an annual basis in order to get Neighborhood Watch signage for the community. The Board will consider moving forward and garnering community participation in the new year.

WTHOA Website updates:

Abaris will coordinate to ensure that the following actions/updates are made to the website

- Add the non-emergency phone number to the City of Gaithersburg Police Department
- Architectural review form needs to be added to the site

City of Gaithersburg matching grant program 2006-2007:

The Board reviewed information provided by D. Zuras and had a discussion 1) regarding the planting of Leyland Cypress trees along Muddy Branch Road and to 2) add color to the recently installed (2005) landscaping beds.

- * Abaris will move forward to get a price quote for 1) a complete replacement of the shrubbery along Muddy Branch Road and 2) the addition of Leyland Cypress in the identified locations as appropriate.
- * Abaris will ask the landscape contractor to price out the cost of making the flower beds more uniform in nature.

* Abaris will confirm with the City of Gaithersburg if the flower bed extension is appropriate for the matching grant program

* Abaris will organize meeting with the landscape contractor for the week of December 11 and provide meeting details to the Board members.

7:27 p.m. Board meeting adjourned.